

## **12th North American Forest Ecology Workshop**

**Theme: Forests on the edge: forest ecology in rapidly changing conditions**

June 23-27, 2019 · Little America Hotel · Flagstaff, Arizona

### **Call for Symposia, Workshops, and Short Courses**

#### **Guidelines for Proposal Submittal**

##### **Symposia**

Proposals will be accepted for two-hour (up to eight 15-minute presentations) or four-hour (up to 16 presentations) symposia to be scheduled during the three primary days of the conference.

Presentation length must be in multiples of 15 minutes, so that the timing of symposium presentations can be coordinated with contributed paper sessions. The last 15 minutes of the symposium may be left open for discussion, thereby reducing the number of presentations by one.

The total length of the proposal may not exceed 1,200 words. Please provide the following information:

1. Symposium title
2. Length (two or four hours)
3. Expected outcomes and, if appropriate, plans for communicating the results
4. Whether any necessary funding for organizer and speaker expenses has been secured
5. A tentative list of speakers, presentation titles, and whether each speaker has agreed to participate
6. Organizer(s) name, affiliation, and complete contact information, including email address

##### **Workshops/Short Courses**

Proposals will be accepted for workshops/short course, which can include discussion groups, to be scheduled during the three primary days of the conference.

The total length of the proposal may not exceed 1,200 words. Please provide the following information:

1. Title (please specify whether workshop/short course or discussion group)
2. Maximum number of participants that can be accommodated
3. Format of workshop or discussion and any special requirements (e.g., audiovisual equipment)
4. Proposed theme and justification
5. Expected outcomes and, if appropriate, plans for communicating the results
6. Method of selecting attendees (invited, open registration, or a combination)
7. Cost, if any
8. Organizer(s) name, affiliation, and complete contact information, including email address

### **Registration Deadline**

All organizers of accepted proposals and their invited speakers and attendees must register by the early deadline, April 15, 2019. Registering on or before the deadline allows organizers to confirm your participation and finalize the program.

### **Financial Support**

It is the responsibility of organizers of symposia, workshops, and short courses to obtain funding for their own expenses and those of their invited speakers.

### **Proposal Submission**

Please send the information requested above to [NAFEW@nau.edu](mailto:NAFEW@nau.edu) no later than Monday, October 1, 2018. Decisions will be announced no later than October 31, 2018.